INVESTMENT PRODUCT

REQUEST FOR CHANGE IN CONTACT DETAILS

To, The Branch Manager

SHRIRAM TRANSPORT FINANCE CO. LTD. _____ Branch Date of Request: D D M M Y Y Y Y

Customer Name:

Customer Id: CERTIFICATE NO. :

1. MOBILE NUMBER (FOR SMS ALERT):
2. LANDLINE NUMBER (Res):

   LANDLINE NUMBER (Off):
3. EMAIL ID:
4. PERMANENT ACCOUNT NUMBER(PAN) : (PAN Card copy need to be submitted)
5. ADHAR CARD NUMBER : (Adhar Card copy need to be submitted)
6. DATE OF BIRTH : (DOB proof need to be submitted)

7. **CHANGE OF MAILING ADDRESS** (In case of joint holders, each holder needs to fill a separate form)

NEW MAILING ADDRESS (Please leave space between two words)

Landmark*: STATE* :

City*: Pin Code*:

DOCUMENT FOR PROOF OF ADDRESS *(Address proof Mandatory for Change in Address) :- _____

DOCUMENT IDENTIFICATION NUMBER:

ISSUING AUTHORITY: _____ PLACE OF ISSUE: _____

ADDRESS PROOF :- (Copy of any two documents need to be submitted.)

a) Ration Card ☐ b) Pass Port ☐ c) Adhar Card ☐ d) Electricity Bill ☐ e) Telephone Bill / Mobile Bill ☐

f) Driving License ☐ g) Others (please specify) :_____

Please strike off the fields which are not applicable

1	2	3	4	5	6	7

I have read, understood and agree to the terms and conditions to various products and services. I accept and agree to the Terms & Conditions which have been explained to me for the above said request.

DATE:_____

PLACE: _____ CUSTOMER SIGNATURE:_____

SR. NO. :- _____

FOR BRANCH OFFICE USE ONLY

REQUEST RECEIVED DATE:

Certified that this Request Letter is complete in all respects & all relevant documents are obtained & verified mode of operation and signatures of the Customer.

FOR, SHRIRAM TRANSPORT FINANCE CO. LTD.

REQUEST ACCEPTED BY :_____

EMPLOYEE CODE :_____

Designation: _____ Signature: _____

ACKNOWLEDGEMENT TO CUSTOMER - (REQUEST FOR CHANGE IN CONTACT DETAILS)

SR. NO. :- _____

Customer Name :

Date of Request Received: Certificate No. :

Request Option No.: Name of Branch Official: _____

Employee Number of Branch Official: _____Signature: _____

(NOTE :- Request would be effected in our records within a maximum 10 working days from the date of receipt.)